

Agenda: **Process Standardization Working Group Meeting**

February 12, 2004 -- 10:00 a.m. to 4:00 p.m.
Grand Canyon State Electric Cooperative Association (GCSECA)
120 North 44th Street, Suite 100 Phoenix, AZ

	Topic	Lead	Anticipated Outcome
1	Welcome, Introductions, Sign-In, and Approval of Minutes	Tony Gillooly	Mr. Gillooly will welcome participants to the full group session of the Process Standardization Working Group meeting. A sign-in sheet will be circulated. Participants will introduce themselves.
2	Discussion of estimated bill, estimated bill waiver	Tony Gillooly	Participants will review and discuss the APS drafts relating to: <ul style="list-style-type: none"> A) Standardizing Estimating procedures for Non-IDR meters B) Defining estimated bills (situations where a bill is considered estimated) C) Waiver to send to ACC to request approval for previous and current estimating procedures.
3	Update from all participants	Tony Gillooly	Participants will provide information on the status of deregulated activity in their service territories
4	New Items	Tony Gillooly	Participants may discuss new items to be recorded in the Master Issues list.
5	Meeting Evaluation	Tony Gillooly	The group will provide feedback.
6	Set Next Agenda and future meeting locations.	Tony Gillooly	The group will set the next agenda and future meeting locations.
7	Adjourn Meeting	Tony Gillooly	The meeting will be adjourned.

*** Any of the above agenda items may be voted on and approved as a standard by the PSWG****